



STATE OF ARIZONA
DEPARTMENT OF TRANSPORTATION
PROCUREMENT



AZFACTS FAX-ON-DEMAND

ADOT SOLICITATION REFERENCE NUMBER: **T05-17-00110**
Commodity Code: **0075-0044, 0929-0047, 0120-0097, 0545-0039, 0560-0075, 0909-0034**
Description: **Purchase and Installation of One (1) In Ground Vehicle Lift**
DUE DATE: May 6, 2005 at 5:00 P.M. MST
DATE POSTED: **April 21, 2005**
Submittal Location:

Arizona Department of Transportation
Procurement Group
1739 West Jackson Street, Suite A, 100P
Phoenix, Arizona 85007-3276

REPLY TO: FAX: (602) 712-8647

Responsible Contract Officer: Nancy Caffrey Phone: (602) 712- 8595

PROCUREMENTS LESS THAN \$50,000.00 ARE RESTRICTED TO SMALL BUSINESSES. A SMALL BUSINESS IS ONE THAT, INCLUDING ITS AFFILIATES, IS INDEPENDENTLY OWNED AND OPERATED, IS NOT DOMINANT IN THE TYPE OF BUSINESS IT CONDUCTS, AND WHICH EMPLOYS FEWER THAN 100 FULL TIME EMPLOYEES OR WHICH HAS GROSS RECEIPTS OF LESS THAN \$4 MILLION IN ITS LAST FISCAL YEAR.

"An Equal Employment Opportunity Agency"

The Arizona Department of Transportation is committed to the principles of Equal Employment Opportunity. To ensure dissemination of the Equal Opportunity program throughout all levels of the department, the ADOT Civil Rights Deputy Administrator serves as the Equal Opportunity Administrator for the Arizona Department of Transportation.

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1.0 SCOPE OF WORK

The purpose of this solicitation is to procure services to provide and install a new in ground vehicle lift, per specifications.

The work is to include the removal of existing lift to include saw cut and break out of concrete floor. Installation to include setting of new in ground vehicle lift and back fill with pea gravel, repair of floor heat piping disturbed in operation, pour back of concrete floor, and putting lift into operation (operational check out). Repair of the floor heat piping that was disturbed by saw cutting the floor. The contractor will be responsible for providing all equipment, labor, and materials necessary to complete the work. The contractor shall have considerable experience and knowledge with this type of work.

PROJECT LOCATION: 5701 E. Railhead Avenue, Bay #22, Flagstaff, AZ.

PROJECT COMPLETION TIME: Ten calendar days after notice to proceed.

1.1 GENERAL REQUIREMENTS

- Installation of In Ground, Rotary SL191, single post Smart Lift, or equal.
- 9,000 lb. Capacity
- 208 volts single phase

Installation

- Removal of existing single post full hydraulic lift.
- To remove the existing lift, the contracted vendor will saw cut and breakout the concrete floor.
- The existing lift will have the hydraulic fluid removed by the Department.
- The new lift will be installed and back filled with pea gravel.
- The existing lift will be put into on site scrap yard at the Department.
- Repair to the floor heat piping that was disturbed by saw cutting the floor.

2.0 UNIFORM TERMS AND CONDITIONS

Incorporated by reference. To obtain a copy of the Uniform Terms and Conditions in full text, you can log on to <https://www.spirit.az.gov/Applications/SPIRIT/SR.nsf> or contact Nancy Caffrey at (602) 712-8595.

3.0 SPECIAL TERMS AND CONDITIONS

3.1 TERM OF CONTRACT

The term of any resultant contract for the Department shall commence on the date of contract execution and continue for 45 calendar days after notice to proceed, unless terminated, canceled, or extended as otherwise provided herein.

3.2 CONTRACT EXTENSION

The Department reserves the right to unilaterally extend the period of any resultant contract for thirty-one (31) days beyond the stated expiration date.

3.3 CHANGES

The Department reserves the right to revise the delivery and schedule and make other changes within the general Scope of Work as may be deemed necessary to best serve the interest of the Department. All changes shall be documented by formal amendments to the contract.

3.4 BID EVALUATION

In accordance with the Arizona Procurement Code §41-2535, awards shall be made to the responsible bidder submitting the quotation, which is most advantageous to the State and conforms to the requirements and criteria set forth in this Solicitation.

3.5 ELIGIBLE AGENCIES

Any contract resulting from this solicitation shall be for the exclusive use of the agency designated on the cover sheet of this document.

3.6 ORDERING PROCESS

Upon award of a contract the Department's Procurement Group, or any designated Agency may procure the specific material and/or service awarded by the issuance of a contract purchase order to the appropriate contractor. Each contract purchase order must cite the correct contract number. The award of a contract shall be in accordance with the Arizona Procurement Code and all transactions and procedures required by the Code for public bidding shall be complied with. A contract purchase order for the awarded material and/or service that cites the correct contract number is the only document required for the using agency to order and the contractor to deliver the material and/or service.

Any attempts to represent any material and/or service not specifically awarded as being under contract is a violation of the contract and the Arizona Procurement Code. Any such action is subject to the legal and contractual remedies available to the State inclusive of but not limited to contract cancellation, suspension and/or debarment of the contractor.

3.7 SHIPPING TERMS-Reserve

3.8 DELIVERY & INSTALLATION

Delivery and Installation shall be completed as soon as possible, but no later than 10 days after Notice to Proceed. **Specify number of days for delivery and installation on the Price Sheet.** The successful offeror shall contact Carl Eyrich, Equipment Services at (928) 526-0915, forty-eight (48) hours prior to delivery.

3.9 ACCEPTANCE

Each item delivered shall be subject to a complete inspection by the maintenance location. Inspection criteria shall include, but not be limited to, conformity to the specifications, workmanship, quality and materials.

If the delivered aggregate is returned to the contractor for corrective action prior to acceptance for any reason, an additional period of fifteen (15) calendar days shall be allowed for inspection when subsequent deliveries occur.

The contractor shall be fully responsible for the transport of the material from and to the delivery location, for installation and/or for the correction of items or workmanship not in compliance with the specifications.

Product returned to the contractor for corrective action may delay payment. Invoices will be processed for payment only after the product is accepted by the contract administrator.

3.10 INVOICING

Invoices shall be submitted to:

**Arizona Department of Transportation
Flagstaff Equipment Services
5701 E. Railhead Avenue
Flagstaff, Arizona 86004
ATTN: Carl Eyrich**

Invoices shall include at a minimum:

- Description and listing of quantities
- Date of shipment
- Department contract number and purchase order number
- Price per unit and total per unit
- Applicable taxes
- Total of invoice

Invoices not sent to the proper address, or not containing the necessary and required information may delay payment to the contractor. A contractor whose payments are delayed due to improper invoicing shall make no claim against the Department or the State for late or finance charges.

The Department will make every effort to process payment for the purchase of product within thirty (30) calendar days after the Department has conducted the necessary reviews, and inspections as described herein. DELIVERY OF THE PRODUCT TO THE DEPARTMENT DOES NOT CONSTITUTE ACCEPTANCE, THEREFORE, ONLY THE DEPARTMENT ACCEPTANCE DATE WILL BE A VALID DATE FOR STARTING THE THIRTY (30) CALENDAR DAY PAYMENT PERIOD.

3.11 PERFORMANCE STANDARDS

The State relies upon the provision of services in accordance with the contract, therefore, the offeror agrees that time is of the essence, and that contractual commitments shall be met.

3.12 PROMPT PAYMENT DISCOUNT

Prompt payment discounts of thirty (30) days or more set forth in an Offer shall be deducted from the offer for the purposes of evaluating that price (See Price Sheet).

3.13 WARRANTY

The offeror warrants:

1. That all products shall conform to the requirements of this contract and shall be installed by qualified personnel in accordance with the highest professional standards.
2. That all items furnished hereunder shall conform to the requirements of this contract and shall be free from defects in design materials and workmanship.

3. The warranty period on workmanship and materials shall be based on a minimum of twelve (12) months from the time of delivery.

All offerors shall indicate on a separate written sheet that is submitted with their bid the exact conditions, limitations and duration of their warranty. As a minimum the warranty provided shall conform to the requirements stated herein.

3.14 SAFETY STANDARDS

All items supplied under this contract shall comply with the current applicable Occupational Safety and Health Standards of the State of Arizona Industrial Commission, the National Electric Code, and the National Fire Protection Association Standards.

3.15 VENDOR REGISTRATION

Prior to issuance of a Purchase Order and subsequent payment, the Contractor shall have a completed Substitute W-9, on file with the Department's Procurement Section. No payments shall be made until the forms are on file. Questions may be directed to Bonnie Hartley at (602) 712-8520.

3.16 CONTRACT ADMINISTRATION

For information regarding the Uniform and Special Terms and Conditions, and Specifications referenced in this Solicitation contact:

Nancy Caffrey
Contract Officer
(602) 712-8595

Following award, the contractor shall contact the Procurement Group for guidance or direction in matters of contract interpretation or problems regarding the terms, conditions or scope of the contract.

Only the Contract Officer or his/hers authorized designee is authorized to change or amend the specific terms, conditions or provisions of the agreement.

3.17 INDEMNIFICATION CLAUSE:

Contractor shall indemnify, defend, save and hold harmless the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State of Arizona, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State of Arizona.

This indemnity shall not apply if the contractor or sub-contractor(s) is/are an agency, board, commission or university of the State of Arizona.

INSURANCE REQUIREMENTS:

Contractor and subcontractors shall procure and maintain, until all of their obligations, including any warranty periods under this Contract, are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, its agents, representatives, employees or subcontractors, and Contractor is free to purchase additional insurance.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Contractor shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal injury and broad form contractual liability and XCU coverage.

General Aggregate	\$2,000,000
Products – Completed Operations Aggregate	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Blanket Contractual Liability – Written and Oral	\$1,000,000
Fire Damage (Any one fire)	\$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: **“The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.”**

Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

2. Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)	\$1,000,000
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The policy shall be endorsed to include the following additional insured language: **“The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor.”**

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	

Each Accident	\$ 500,000
Disease – Each Employee	\$ 500,000
Disease – Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

4. **Installation Floater**

\$_____

In an amount equal to the initial Contract Amount plus additional coverage equal to contract amount for all subsequent change orders.

- a. The State of Arizona, Contractor, subcontractor and any others with an insurable interest in the work shall be **Named Insureds** on the policy.
- b. Coverage shall be written on an all risk, replacement cost basis and **shall include coverage for flood and earth movement** as well as coverage for losses that may occur during **equipment testing**.
- c. Policy shall be maintained until whichever of the following shall first occur: (1) final payment has been made; or, (2) until no person or entity, other than the State of Arizona, has an insurable interest in the property required to be covered.
- d. Policy shall be endorsed such that the insurance shall not be canceled or lapse because of any partial use or occupancy by the State of Arizona.
- e. The Installation Floater must provide coverage from the time the equipment/material becomes the responsibility of the Contractor and shall continue without interruption during the installation, including any time during which the equipment/material is being transported to the installation site, or awaiting installation, whether on or off site.
- f. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by the Contractor for the State of Arizona.
- g. Contractor is responsible for the payment of all deductibles under the Installation Floater policy.

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies shall include, or be endorsed to include, the following provisions:

The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees wherever additional insured status is required such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.

The Contractor's insurance coverage shall be primary insurance with respect to all other available sources.

Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.

C. NOTICE OF CANCELLATION: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the State of Arizona. Such notice shall be sent directly to **State of Arizona Department of Transportation, 1739**

W. Jackson St. Suite A, Mail Drop 100P, Phoenix, AZ 85007-3276, Nancy Caffrey and shall be sent by certified mail, return receipt requested.

D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with duly licensed or approved non-admitted insurers in the state of Arizona with an "A.M. Best" rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona), within 5 days after tentative award, as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf as reflected in the Contract.

All certificates and endorsements are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to:

State of Arizona Department of Transportation, Procurement Group
1739 W. Jackson St. Suite A, Mail Drop 100P
Phoenix, AZ 85007
ATTN: Nancy Caffrey

The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. **DO NOT SEND CERTIFICATES OF INSURANCE TO THE STATE OF ARIZONA'S RISK MANAGEMENT SECTION.**

F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the State of Arizona separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Department of Administration, Risk Management Section, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

H. **EXCEPTIONS:** In the event the Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

3.18 **CANCELLATION FOR POSSESSION OF WEAPONS ON ADOT PROPERTY**

This contract may be cancelled if contractor or any subcontractors or others in the employ or under the supervision of the contractor or subcontractors is found to be in possession of weapons.

Possession of weapons (firearms, explosive device, knife or blade of more than three inches, or any other instrument designed for lethal or disabling use) is prohibited on ADOT property pursuant to ADOT Policy,
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PER 6.04, "Weapons in the Workplace." Such property includes ADOT owned or leased office building, yards, parking lots, construction sites or state owned vehicles.

Further, if the contractor or any subcontractors or others in the employ or under the supervision of the contractors or subcontractors are asked by an ADOT official to leave the ADOT property, they are advised that failure to comply with such a request shall result in cancellation of the contract and anyone who refuses, whether armed or not, is subject to prosecution under A.R.S. § 13-1502, "Criminal trespass in the third degree; classification."

3.19 OFFSHORE PERFORMANCE OF WORK PROHIBITED

Due to security and identity protection concerns, all services under this contract shall be performed within the borders of the United States. All storage and processing of information shall be performed within the borders of the United States. This provision applies to work performed by subcontractors at all tiers.

3.20 DESCRIPTIVE LITERATURE

All bidders must submit the descriptive literature regarding the product they propose to furnish. Literature shall provide sufficient details including all technical data concerning product composition that shall allow a full and fair evaluation of the bid. In addition, all pertinent Manufacturer Safety Data Sheets (MSDS) must be provided, if applicable.

3.21 LICENSES, PERMITS, ETC.

The Contractor must be licensed in the State of Arizona and must identify the license numbers and types of licenses as they pertain to this solicitation package.

All licenses shall be current and have been and still are in good standings without suspension or interruption with the Registrar of Contractors office. All licenses must be maintained in good standings for the duration of the contract, which includes all contractual requirements throughout the term of the contract.

3.22 AUTHORIZED SUBCONTRACTOR INFORMATION

Subcontractors shall be licensed through the Arizona Registrar of Contractors for the type of work to be performed. Subcontractors providing other services which are not licensed through the Arizona Registrar of Contractors shall be licensed in accordance with the requirements of Arizona Law.

4.0 UNIFORM INSTRUCTIONS TO OFFERORS

Incorporated by reference. To obtain a copy of the Uniform Instructions to Offerors in full text, you can log on to <https://www.spirit.az.gov/Applications/SPIRIT/SR.nsf> or contact Nancy Caffrey at (602) 712-8595.

5.0 SPECIAL OFFER SUBMITTAL INSTRUCTIONS

Complete and return all required information to the location indicated on the solicitation, page one (1), by the time indicated. Responses must be in writing, signed and faxed to: 602-712-3076, Attn: Nancy Caffrey. Responses may be mailed to: 1739 W. Jackson, Suite A, Mail Drop 100P, Phoenix, AZ 85007-3276.

Complete and return the following:

- PRICE SHEET
- OFFER & CONTRACT AWARD SHEET
- SUBSTITUTE W-9 FORM
- ALL SOLICITATION AMENDMENTS, IF APPLICABLE.
- REFERENCES
- DESCRIPTIVE LITERATURE
- LICENSE
- SUB CONTRACTORS LICENSE



STATE OF ARIZONA
CERTIFICATE OF INSURANCE

EXHIBIT 1

STATE AGENCY/DEPT.: ARIZONA DEPARTMENT OF TRANSPORTATION

PROJECT TITLE: Purchase and Installation of One (1) In Ground Vehicle Lift.

CONTRACT NUMBER: T05-17-00110

PRODUCER	COMPANIES AFFORDING COVERAGE	CURRENT A.M. BEST RATING
	A	
INSURED	B	
	C	
	D	

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	(,000)
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT. <input type="checkbox"/> PER PROJECT PRODUCT/COMPLETED OPERATIONS				GENERAL AGGREGATE PRODUCTS-COMP/OP AGG. PERSONAL & ADV. INJURY EACH OCCURRENCE FIRE DAMAGE(ANY ONE FIRE) MED.EXPENSE(ANY ONE PERSON)	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> GARAGE LIABILITY <input type="checkbox"/>				COMBINED SINGLE LIMIT BODILY INJURY (PER PERSON) BODILY INJURY (PER ACCIDENT) PROPERTY DAMAGE	\$ _____ \$ _____ \$ _____ \$ _____
	PROFESSIONAL LIABILITY <input type="checkbox"/> TYPE <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCURRENCE				EACH OCCURRENCE AGGREGATE	\$ _____ \$ _____
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE AGGREGATE	\$ _____ \$ _____
	WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY				STATUTORY LIMITS EACH ACCIDENT DISEASE-POLICY LIMIT DISEASE-EACH EMPLOYEE	\$ _____ \$ _____ \$ _____
	BUILDERS RISK					
	OTHER:					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / SPECIAL ITEMS:

STATE OF ARIZONA AND THE STATE AGENCY NAMED BELOW ARE ADDED AS ADDITIONAL INSUREDS. IT IS AGREED THAT COVERAGES AFFORDED UNDER THE POLICIES CERTIFIED IN THIS CERTIFICATE SHALL BE PRIMARY AND ANY INSURANCE OR SELF-INSURANCE PROGRAM CARRIED BY THE STATE OR ANY OF ITS AGENCIES, BOARDS, DEPARTMENTS OR COMMISSIONS SHALL BE EXCESS AND NOT CONTRIBUTORY INSURANCE TO THAT PROVIDED BY THE NAMED INSURED.

IT IS FURTHER AGREED THAT NO POLICY SHALL EXPIRE, BE CANCELED OR MATERIALLY CHANGED TO AFFECT THE COVERAGE AVAILABLE TO THE STATE WITHOUT FIFTY (50) DAYS WRITTEN NOTICE TO THE STATE. THIS CERTIFICATE IS NOT VALID UNLESS COUNTERSIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE INSURANCE COMPANY.

CERTIFICATE HOLDER / ADDITIONAL INSURED	AUTHORIZED REPRESENTATIVE OF THE INSURANCE COMPANY
State of Arizona Arizona Department of Transportation 1739 W. Jackson Street, Suite A, MD 100P Phoenix, AZ. 85007	 SIGNATURE DATE:

OFFER AND CONTRACT AWARD



ARIZONA DEPARTMENT OF TRANSPORTATION
Procurement Group
1739 West Jackson, Suite A, 100P
Phoenix, Arizona 85007-3276
Phone: (602) 712-7211



SOLICITATION NO. T05-17-00110

Submit this form with an original signature to the State.

OFFER

TO THE STATE OF ARIZONA:

The bidder hereby offers and agrees to perform in compliance with all terms, conditions, specifications and amendments of this solicitation and any written exceptions in the offer. Signature also acknowledges receipt of all pages indicated in the Table of Contents.

Federal Employer Identification

No.: _____

For clarification of this offer, contact:

Printed Name

Offeror's (Company) Name

Email Address

Address

Company Email Address

City State Zip

Signature of Person Authorized to Sign Offer

Phone

Printed Name

Date

Facsimile

Title

SMALL BUSINESS CERTIFICATION

As a person authorized to represent this offeror, by signing below I certify that the bidding organization is qualified as a small business. A small business means a concern, including its affiliates, which is independently owned and operated, which is not dominant in its field, and which employs fewer than one hundred full-time employees or which had gross annual receipts of less than four million dollars in its last fiscal year (A.R.S. §41-1001). Procurements estimated to cost less than fifty thousand dollars (\$50,000.00) shall be restricted to small businesses in accordance with A.A.C. R2-7-335.

Signature of Person Authorized to Certify Status as Small Business

ACCEPTANCE OF OFFER AND CONTRACT AWARD (FOR STATE OF ARIZONA USE ONLY)

Your bid is hereby accepted.

The contractor is now bound to perform based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the contractor's offer as accepted by the state.

Purchase and Installation of One (1) In Ground Vehicle Lift.

This contract shall henceforth be referred to as Contract No. _____.

The contractor is hereby cautioned not to commence any billable work or provide any material, service or construction under this contract until contractor receives a purchase order.

State of Arizona

Awarded this _____ day of _____ 2005

Nancy Caffrey
As Procurement Officer and not personally

PRICE SHEET

ARIZONA DEPARTMENT OF TRANSPORTATION
Procurement Group
1739 West Jackson Street, Suite A, MD 100P
Phoenix, Arizona 85007-3276
Phone: (602) 712-7211

SOLICITATION NO. T05-17-00110

Item No.	Description	Qty	Unit
1.	Provide and install new in ground vehicle lift, 1 per specifications.		Lump Sum

Manufacturer number: _____

Model number: _____

TOTAL GROSS OFFER \$ _____

(_____ dollars and/ _____ cents)

Award will be based on the Total Gross Offer.

Offeror's prices shall include all costs for labor, equipment, materials and incidentals necessary to complete all work, including tax, in accordance with the requirements of the drawings and specifications.

Company Name

License Number

_____ **% Arizona Sales Tax, State & City**

Do not include sales tax in the above figures. Tax will not be used in the evaluation of bids.

IF PAYMENT IS MADE WITHIN _____ DAYS AFTER RECEIPT OF GOODS OR SERVICES, THE ABOVE QUOTED PRICE
CAN BE DISCOUNTED BY _____ %

REFERENCES

ARIZONA DEPARTMENT OF TRANSPORTATION
Procurement Group
1739 West Jackson Street, Suite A, Mail Drop 100P
Phoenix, Arizona 85007-3276
Phone: (602) 712-7211

SOLICITATION NO. T05-17-00110

PLEASE LIST THE NAME, ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER FOR THREE (3) ORGANIZATIONS FOR WHOM YOUR COMPANY HAS PROVIDED SERVICES OF A SIMILAR SIZE AND SCOPE WITHIN THE PAST 24 MONTHS. These references may be checked, so please make sure all information is accurate and current.

A. ORGANIZATION: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

CONTACT: _____

TELEPHONE NUMBER: _____

DATE OF CONTRACT INITIATION: _____

TYPE OF SERVICES PROVIDED: _____

B. ORGANIZATION: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

CONTACT: _____

TELEPHONE NUMBER: _____

DATE OF CONTRACT INITIATION: _____

TYPE OF SERVICES PROVIDED: _____

C. ORGANIZATION: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

CONTACT: _____

TELEPHONE NUMBER: _____

DATE OF CONTRACT INITIATION: _____

TYPE OF SERVICES PROVIDED: _____

DO NOT SEND TO IRS

Vendor MUST Print
or Type Information**STATE OF ARIZONA****SUBSTITUTE W-9 & VENDOR AUTHORIZATION FORM**

DO NOT SEND TO IRS

Vendor MUST Print
Or Type Information

• Taxpayer Identification Number (TIN)

• TIN
Type

- ☐
- Employer Identification Number (EIN)
-
- ☐
- Social Security Number (SSN)

• State of Arizona HRIS EIN
State of Arizona Employees ONLY

• Legal Name

Must match TIN above

• Entity Type Select one of the following

- ☐
- Corporation (NOT providing health care, medical or legal services) (5A)
-
- ☐
- Corporation (providing health care, medical or legal services) (5M)
-
- ☐
- Partnership, LLP (5T)
-
- ☐
- Individual/Sole Proprietor (6I)
-
- ☐
- The US or any of its political subdivisions or instrumentalities (2G)
-
- ☐
- A state, a possession of the US, or any of their political subdivisions or instrumentalities (4G)
-
- ☐
- Tax-exempt organization under IRC §501 (5C)
-
- ☐
- An international organization or any of its agencies or instrumentalities (5U)
-
- ☐
- State of Arizona employee (1E)
-
- ☐
- Other Non-Tax-Exempt Entity (5P)

• Minority Business Indicator Select one of the following

- ☐
- Small Business (01)
-
- ☐
- Small Business – African American (23)
-
- ☐
- Small Business – Asian (24)
-
- ☐
- Small Business – Hispanic (25)
-
- ☐
- Small Business – Native American (27)
-
- ☐
- Small Business – Other Minority (05)
-
- ☐
- Small, Woman Owned Business (06)
-
- ☐
- Small, Woman Owned Business - African American (29)
-
- ☐
- Small, Woman Owned Business – Asian (30)
-
- ☐
- Small, Woman Owned Business – Hispanic (31)
-
- ☐
- Small, Woman Owned Business – Native American (33)
-
- ☐
- Small, Woman Owned Business – Other Minority (11)
-
- ☐
- Woman Owned Business (03)
-
- ☐
- Woman Owned Business – African American (17)
-
- ☐
- Woman Owned Business – Asian (18)
-
- ☐
- Woman Owned Business – Hispanic (19)
-
- ☐
- Woman Owned Business – Native American (21)
-
- ☐
- Woman Owned Business – Other Minority (08)
-
- ☐
- Minority Owned Business – African American (17)
-
- ☐
- Minority Owned Business – Asian (32)
-
- ☐
- Minority Owned Business – Hispanic (74)
-
- ☐
- Minority Owned Business – Native American (15)
-
- ☐
- Minority Owned Business – Other Minority (02)
-
- ☐
- Non-Profit, IRC §501© (88)
-
- ☐
- Non-Small, Non-Minority or Non-Woman Owned Business (00)

• Main Address

Where tax information and general correspondence is to be mailed

DBA\Branch\Location

Address

Address continued

City

State

Zip code

• Remit to Address

☐ Same as Main

DBA\Branch\Location

Address

Address continued

City

State

Zip code

Contact Information

Name

Phone #

EXT

Fax

email

• Certification

Under Penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me) AND
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding AND
- I am a U.S. person (including U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

The Internal Revenue Service does not require your consent to any provision of this document other than the certification required to avoid backup.

Signature

Title

Current Date

STATE OF ARIZONA **AGENCY** USE ONLY

VENDOR: DO NOT WRITE BELOW THIS LINE

AGY

Agency Authorization

Print Name

Date

STATE OF ARIZONA **GAO** USE ONLY

VENDOR & STATE AGENCY: DO NOT WRITE BELOW THIS LINE

☐ IRS TIN Matching☐ Corporation Commission☐ HRIS☐ Other☐ Other

Vendor Number MC Processed by Date Processed

GAO-W-9 Revised 03/15/05

SUBCONTRACTORS AND SUPPLIERS

ARIZONA DEPARTMENT OF TRANSPORTATION
Procurement Group
1739 West Jackson Street, Suite A, 100P
Phoenix, Arizona 85007-3276
Phone: (602) 712-7211

SOLICITATION NO. T05-17-00110

LIST OF MAJOR SUBCONTRACTORS AND SUPPLIERS

A list of proposed major subcontractors and suppliers shall be submitted with the bid package on this form in a separate sealed envelope marked "list of Major Subcontractor and Suppliers". After bid submittal there shall be no change of subcontractor(s) or supplier (s) or Manufacturers identified on this Attachment, without prior written approval from the owner.

If the Prime Contractor has an "A" license and plans to perform any of the work listed below, enter the company name in the space provided for Name of Subcontractor/Supplier/Manufacturer, for the appropriate activity.

<u>TRADE</u>	<u>FULL NAME OF SUBCONTRACTOR/SUPPLIER/MANUFACTURER</u>	<u>LICENSE NUMBER</u>
Sitework:		
Finishes:		
Specialties:		
Mechanical:		
Electrical:		
Controls:		
Plumbing:		

If multiple Subcontractors/Suppliers will be providing service in the same trade(s) as listed above, write the Trade, Name of Subcontractor/Supplier, and License No. (if appropriate), in the spaces provided above or on additional pages and submit with offer.